

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

E-mail bc_county_board@co.brown.wi.us

EXECUTIVE COMMITTEE

Mary Scray, Chair

Guy Zima Vice Chair

Tom Lund, Bernie Erickson

John Vander Leest, Andy Nicholson, Patrick Evans

EXECUTIVE COMMITTEE

Monday, August 10, 2009

6:00 p.m.

Room 200, Northern Building

305 E. Walnut Street

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify minutes of July 6, 2009.

Comments from the Public

Communications

1. Communication from Supervisor Vander Leest re: Request for each Standing Committee to forward a list of priorities to the County Executive for preparation of the 2010 budget. (Held from July meeting.)
2. Communication from Supervisor La Violette re: Proposes that the County Board Chair, Vice-Chair and members of the Executive Committee develop both a timeline and strategies for dealing with the 2010 budget focused on effective, efficient and transparent principles that would be inclusive and respectful of all participants. (Referred from July County Board).
3. Communication from Supervisor Warpinski re: To amend Chapter 2.04(1)(d) of the Brown County Code to strike and replace the word "secret" with the word "open". (Referred from July County Board).
4. Communication from Supervisor Evans re: To appropriate additional funding for a security detail to monitor the CTC during a period of when the construction companies leave the facility and until the facility is occupied – a period of 2 to 3 weeks. (Referred from July County Board).

Legal Bills

5. Review and Possible Action on Legal Bills to be paid.

Reports

6. County Executive Report.
 - a. Budget Status Financial Report for June 30, 2009.

August 10, 2009

7. Labor Negotiator Report.
8. Internal Auditor Report.
 - a. Budget Status Financial Report for June 30, 2009.
 - b. **Closed Session:** Pursuant to sec. 19.85(1)(e) for the purpose of deliberating contractual changes with the lease of public properties at the golf course where competitive or bargaining reasons require a closed session.
 - c. Other.
9. Board Attorney Report.

Resolution, Ordinances

10. Resolution re: Establishing a Maximum Rate Assessed Against Municipalities for Contributions to the Wisconsin Retirement System. (*Referred back from July County Board*).
11. Resolution re: Change in Table of Organization Treasurer's Department (*Motion at Admin Committee was to Approve.*)
12. Resolution re: Change to Table of Organization New Zoo: Delete (1.0)0 FTE Lead Concessionaire Supervisor and create 1.0 FTE Guest Service Coordinator. (*Referred from August Education & Recreation Committee.*)
13. Resolution re: Change in Table of Organization UW-Extension Department Addition of Limited Term Employee (Healthy Lifestyles Youth Coordinator). (*Motion at Planning Development & Transportation Committee was to Approve.*)
14. Resolution re: Change in Table of Organization UW-Extension Department Addition of Limited Term Employee (Fruit and Vegetable Access Coordinator). (*Motion at Planning, Development & Transportation Committee was to Approve.*)
15. Resolution re: Authority to Execute a 2009 Labor Agreement with the Brown County Professional Library Employees.
16. Resolution re: Authority to Execute a 2009 Labor Agreement with the Brown County Shelter Care Employees.
17. **Closed Session:** For the purpose of deliberating whenever competitive or bargaining reasons require a closed session pursuant to 19.85 (1)(e). In the alternative, the Executive committee is meeting for the purpose of collective bargaining and is not subject to the Wisconsin open meetings law pursuant to 19.82 (1) of the Wisconsin State Statutes, and also for the purpose of conferring with legal counsel for Brown County as to legal advice concerning strategy as to litigation pending pursuant to sec. 19.85 (1) (g) of the Wisconsin State Statutes.
18. Such other matters as authorized by law.

Mary Scray, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: 7/22/09

Agenda No. : Late Communications

Motion from the Floor

I make the following motion: _____

I would like to propose that the County Board Chair, Vice-chair, and members of the Executive Committee develop both a timeline and strategies for dealing with the 2010 budget focused on effective, efficient, and transparent principles that would be inclusive and respectful of all participants. As part of the timeline, I would propose that if the Board is unable to reach a final decision on the budget by 10 p.m. on November 9 we adjourn and reconvene the next morning, Tuesday, November 10 at 9 a.m. to continue our discussions. Few responsible decisions can be made when talks extend beyond 12 hours and certainly participation from the interested public is compromised.

Thank you.

Pat LaViolette, Supervisor
District 14

July 22, 2009

Signed: _____

Pat LaViolette

District No.: _____

14

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

512 (2)

BOARD OF SUPERVISORS

Brown County



BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date:

7/22/2009

Agenda No.:

Announcements

Motion from the Floor

I make the following motion:

To Amend Ch. 204 (1) (d) of the Brown County Code
to strike and replace the word "secret" with the
word "open"

Signed:

Adam Wengert

District No.

One

(Please deliver to County Clerk after motion is made for recording into minutes.)

③

56

BOARD OF SUPERVISORS

Brown County



BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date:

7/22/09

Agenda No.:

Motion from the Floor

Communication:
I make the following motion:

To Human Service Committee & Executive Committee:

To appropriate additional funding for a security detail
to monitor the CTC during a period of when the construction companies
leave the facility and until the facility is occupied - a period
of 2 to 3 weeks.

Signed:

Pat M. Egan

District No.

10

(Please deliver to County Clerk after motion is made for recording into minutes.)

④
JC

ATTORNEY BILLS SUBMITTED TO THE EXECUTIVE COMMITTEE FOR AUGUST 10, 2009 MEETING FOR APPROVAL AND PAYMENT					
LAW FIRM	INVOICE NUMBER	DATE	AMOUNT	FOR	Approved
Atty. Frederick Mohr	4409	6/30/2009	1677.00	Prisoner Transport, Van Vonderen, Teamsters, Library, Telecommunicators	
	4408	6/30/2009	1326.00	Corporation Counsel, Highway/Facilities, Misc., Hobart Suit, Subrogation Claims	
Michael, Best & Friedrich	1070042	7/15/2009	112.30	Fox River Disposal Issues	
	1070043	7/15/2009	166.55	Fox River Clean up - Insurance	
	1070044	7/15/2009	10900.80		
Davis & Kuelthau	309093	6/24/2009	279.50	Land Conservation Violations	
	309094	6/24/2009	172.00	Housing Discrimination Complaint	
	309095	6/24/2009	2495.07	Sheriff Transport Officers	
		</			

Cont on next page.

Cont.

ATTORNEY BILLS SUBMITTED TO THE EXECUTIVE COMMITTEE FOR AUGUST 10, 2009 MEETING FOR APPROVAL AND PAYMENT					
Law Firm	INVOICE #	DATE	AMOUNT	FOR	APPROVED
Davis & Kuelthau	310109	7/20/2009	\$365.50	Land Conservation Violations	
	310110	7/20/2009	201.05	Sheriff Transport Officers	
		2nd Pg Total	566.55		
		Prev Total	17129.22		
		TOTAL	17695.77		

In Account With

FREDERICK J. MOHR^{LLC}

ATTORNEY AT LAW

414 East Walnut Street, Suite 101, P.O. Box 1015, Green Bay, WI 54305-1015

Tel: (920) 437-5441 Fax: (920) 437-5443

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JUL 02 2009

Human Resources

Page: 1

BROWN COUNTY HUMAN RESOURCES
C/O KAY LENZEN
305 EAST WALNUT STREET
GREEN BAY WI 54301

June 30, 2009

Account No:

2647M

		<u>Current Work</u>	
CC	Prisoner Transport	\$ 78.00	\$3,548.00
	Van Vonderen	0	\$156.00
HR	Teamsters	624.00	\$978.75
HR	Library	897.00	\$2,983.50
HR	Telecommunicators	<u>78.00</u>	← \$78.00
		\$1,677.00	<u><u>\$7,744.25</u></u>
	Corp. Counsel	\$ 78.00	
HR		<u>1,599.00</u>	
		\$1,677.00	

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Brown County
Corporation Counsel

Interest accrues at the rate of 1% per month on all balances over 30 days.

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

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Tel: (920) 437-5441 Fax: (920) 437-5443

Page: 1

BROWN COUNTY HUMAN RESOURCES
C/O KAY LENZEN
305 EAST WALNUT STREET
GREEN BAY WI 54301

June 30, 2009

Account No: 2647-1M
Statement No: 4409

Prisoner Transport

Previous Balance ~~\$3,470.00~~

	Hours	
Review of Brief	0.40	78.00

For Current Services Rendered	0.40	78.00
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Total Current Work		<u>78.00</u> CC
--------------------	--	-----------------

Balance Due \$3,548.00

Account No: 2647-3M
Statement No: 4409

Van Vonderen

Previous Balance ~~\$156.00~~

Balance Due \$156.00

BROWN COUNTY HUMAN RESOURCES

Teamsters

Page: 2

June 30, 2009

Account No: 2647-5M

Statement No: 4409

Previous Balance

~~\$354.75~~

	Hours	
Attention to Letter from WERC	0.20	39.00
Telephone Conference with Kirchman	0.20	39.00
Attention to Letter from Kirchman	0.20	39.00
Attention to Letter from Kirchman	0.20	39.00
Letter to Kirchman	0.20	39.00
Attention to Letter from Arbitrator	0.20	39.00
Letter to Arbitrator	0.20	39.00
Telephone Conference with Kirchman	0.20	39.00
Attention to Letter from Kirchman	0.20	39.00
Attention to Letter from Attorney Solden	0.20	39.00
Attention to Letter from Kirchman	0.20	39.00
Letter to Arbitrator	0.20	39.00
Attention to Letter from Attorney Solden	0.20	39.00
Letter to Arbitrator	0.20	39.00
Attention to Letter from Kirchman	0.20	39.00
Attention to Letter from Arbitrator	0.20	39.00
For Current Services Rendered	3.20	624.00
Total Current Work		<u>624.00</u> HR
Balance Due		<u><u>\$978.75</u></u>

BROWN COUNTY HUMAN RESOURCES

Library

Page: 3

June 30, 2009

Account No: 2647-7M

Statement No: 4409

Previous Balance

~~\$2,827.50~~

	Hours	
Attention to Letter from Attorney Davis	0.20	39.00
Letter to Attorney Davis	0.20	39.00
Attention to Letter from Attorney Davis	0.20	39.00
Letter to Attorney Davis	0.20	39.00
Letter to Attorney Davis	0.20	39.00
Drafting of Settlement Offer	0.40	78.00
Letter to Attorney Davis	0.20	39.00
Attention to Letter from Attorney Davis	0.20	39.00
Attention to Letter from Attorney Davis	0.20	39.00
Letter to Attorney Davis	0.20	39.00
Attention to Letter from Attorney Davis	0.20	39.00
Telephone Conference with Debbie	0.20	39.00
Telephone Conference with Debbie	0.20	39.00
Attention to Letter from Attorney Davis	0.20	39.00
Drafting of Settlement Agreement	0.40	78.00
Letter to Etten	0.20	39.00
Attention to Letter from Etten	0.20	39.00
Attention to Letter from Etten	0.20	39.00
Letter to Etten	0.20	39.00
Attention to Letter from Etten	0.20	39.00

BROWN COUNTY HUMAN RESOURCES

Library

Page: 4

June 30, 2009

Account No: 2647-7M

Statement No: 4409

	Hours	
Letter to Etten	0.20	39.00
For Current Services Rendered	4.60	897.00
Total Current Work		897.00 HR
06/05/09 Less Payment Received		-741.00
Balance Due		<u>\$2,983.50</u>

Account No: 2647-8M
Statement No: 4409

Telecommunicators

	Hours	
Attention to Letter from WERC	0.20	39.00
Letter to Kirchman	0.20	39.00
For Current Services Rendered	0.40	78.00
Total Current Work		78.00 HR
Balance Due		<u>\$78.00</u>
Total Balance Due		<u>\$7,744.25</u>

Interest accrues at the rate of 1% per month on all balances over 30 days.

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

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HUMAN RESOURCES

BROWN COUNTY
C/O DEBBIE KLARKOWSKI
PO BOX 23600
GREEN BAY WI 54305-3600

Page: 1
June 30, 2009
Account No: 2646M

Corp. Counsel

Current
Work

Corporation Counsel

0

~~\$2,384.03~~

Highway / Facilities

0

~~\$186.50~~

Miscellaneous

0

~~\$0.00~~

Hobart Suit

\$1,326.00

~~\$1,449.75~~

Subrogation Claims

0

\$0.00

\$1,326.00

\$4,014.28

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Brown County
Corporation Counsel

Interest accrues at the rate of 1% per month on all balances over 30 days.

5

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

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BROWN COUNTY
C/O DEBBIE KLARKOWSKI
PO BOX 23600
GREEN BAY WI 54305-3600

Page: 1
June 30, 2009
Account No: 2646-0M
Statement No: 4408

Corporation Counsel

Previous Balance ~~\$2,384.03~~

Balance Due \$2,384.03

Account No: 2646-1M
Statement No: 4408

Highway / Facilities

Previous Balance ~~\$180.50~~

Balance Due \$180.50

Account No: 2646-5M
Statement No: 4408

Miscellaneous

Previous Balance \$858.00

06/15/09 Less Payment Received -858.00

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

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Tel: (920) 437-5441 Fax: (920) 437-5443

BROWN COUNTY

Miscellaneous

Page: 2

June 30, 2009

Account No: 2646-5M

Statement No: 4408

Balance Due

\$0.00

Account No: 2646-6M

Statement No: 4408

Hobart Suit

Previous Balance

~~\$320.25~~

	Hours	
Telephone Conference with Attorney Gast	0.20	39.00
Telephone Conference with Judicial Assistant	0.20	39.00
Telephone Conference with Attorney Gast	0.20	39.00
Attendance at Scheduling Conference	0.50	97.50
Letter to Hinz	0.20	39.00
Drafting of Brief	2.20	429.00
Attention to Letter from Attorney Gast	0.20	39.00
Drafting of Brief	2.50	487.50
Review of 9-1-1 Agreement	0.40	78.00
Telephone Conference with Nackers	0.20	39.00
For Current Services Rendered	6.80	1,326.00
Total Current Work		<u>1,326.00</u> CC
06/15/09 Less Payment Received		-196.50

In Account With

FREDERICK J. MOHR LLC

ATTORNEY AT LAW

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Tel: (920) 437-5441 Fax: (920) 437-5443

BROWN COUNTY

Hobart Suit

Page: 3

June 30, 2009

Account No: 2646-6M

Statement No: 4408

Balance Due

\$1,449.75

Subrogation Claims

Account No: 2646-7M

Statement No: 4408

Previous Balance

~~\$117.00~~

06/15/09 Less Payment Received

-117.00

Balance Due

\$0.00

Total Balance Due

\$4,014.28

Interest accrues at the rate of 1% per month on all balances over 30 days.

IN ACCOUNT WITH

MICHAEL BEST

& FRIEDRICH LLP

CONFIDENTIAL

One South Pinckney Street
P.O. Box 1806
Madison, Wisconsin 53701-1806
FAX 608.283.2275
Telephone 608.257.3501

Michaelbest.com

John F. Luetscher
Brown County Corporation Counsel
Northern Building - Room 680
305 East Walnut Street
PO Box 23600
Green Bay, WI 54305-3600

Client: 018236

July 15, 2009
Invoice No. 1070042

EIN 39-0934985

Due Upon Presentation
Return Upper Portion with Payment

Invoice No. 1070042

For Professional services rendered through June 30, 2009, as follows:

Matter: 018236-0026 Fox River Disposal Issues

6/16/09	R Exum	Review document database for documents requested by AJWildeman.	0.80	\$112.00
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Total Hours	0.80	
Total Services		\$112.00

Disbursements:

Photocopying	.30
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Disbursements Total	<u>\$0.30</u>
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Total This Matter	\$112.30
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Balance from previous statement	\$1,547.90
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Payments received	(1,547.90)
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Current Balance	<u><u>\$112.30</u></u>
-----------------	------------------------

MICHAEL BEST

& FRIEDRICH LLP

IN ACCOUNT WITH

MICHAEL BEST

& FRIEDRICH LLP

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Client: 018236

Page 2

July 15, 2009

Invoice No. 1070042

Matter: 018236-0026 Fox River Disposal Issues

ATTORNEY BREAKDOWN

Attorney	Title	Hours Worked	Billed Per Hour	Bill Amount
R Exum	Paralegal	0.8	\$140.00	\$112.00
Totals		0.80		\$112.00

MICHAEL BEST

& FRIEDRICH LLP

IN ACCOUNT WITH

MICHAEL BEST

& FRIEDRICH LLP

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Brown County Corporation Counsel
Northern Building - Room 680
305 East Walnut Street
PO Box 23600
Green Bay, WI 54305-3600

Client: 018236

July 15, 2009
Invoice No. 1070043

EIN 39-0934985

Due Upon Presentation
Return Upper Portion with Payment

Invoice No. 1070043

For Professional services rendered through June 30, 2009, as follows:

Matter: 018236-0042 Fox River Cleanup - Insurance

6/18/09	C Smith	Correspondence to Mr. J. Beacham tendering defense costs; update defense cost tracking chart.	0.40	\$128.00
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Total Hours	0.40	
Total Services		\$128.00

Disbursements:

Photocopying	38.55
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Disbursements Total	<u>\$38.55</u>
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Total This Matter	\$166.55
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Balance from previous statement	\$7,308.33
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Payments received	(6,222.78)
-------------------	------------

Current Balance	<u>\$1,252.10</u>
-----------------	-------------------

MICHAEL BEST

& FRIEDRICH LLP

IN ACCOUNT WITH

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MICHAEL BEST
& FRIEDRICH LLP

Client: 018236

Page 2

July 15, 2009
Invoice No. 1070043

Matter: 018236-0042 Fox River Cleanup - Insurance

ATTORNEY BREAKDOWN

Attorney	Title	Hours Worked	Billed Per Hour	Bill Amount
C Smith	Partner	0.4	\$320.00	\$128.00
Totals		0.40		\$128.00

MICHAEL BEST
& FRIEDRICH LLP

IN ACCOUNT WITH

MICHAEL BEST

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CONFIDENTIAL

John F. Luetscher
Brown County Corporation Counsel
Northern Building - Room 680
305 East Walnut Street
PO Box 23600
Green Bay, WI 54305-3600

Client: 018236

July 15, 2009
Invoice No. 1070044

EIN 39-0934985

Due Upon Presentation
Return Upper Portion with Payment

Invoice No. 1070044

For Professional services rendered through June 30, 2009, as follows:

Matter: 018236-0044 API and NCR v. George A. Whiting, et al.

6/3/09	I Pitz	Read recent case filings and correspondence.	1.30	\$487.50
6/4/09	I Pitz	Discussions with defense team regarding Green Bay depositions.	0.50	\$187.50
6/8/09	I Pitz	Review letter from Appleton Papers' attorney; review discovery responses and prepare supplemental responses.	2.70	\$1,012.50
6/13/09	A Wildeman	Begin reviewing files and compiling documents for production in response to plaintiff's discovery requests.	3.50	\$665.00
6/15/09	A Wildeman	Continue reviewing documents for production in response to plaintiff's discovery requests.	4.70	\$893.00
6/15/09	I Pitz	Review documents selected for production; review last week's voluminous case filings.	3.50	\$1,312.50
6/16/09	A Wildeman	Continue reviewing files and compiling documents for production in response to plaintiff's discovery requests.	5.40	\$1,026.00
6/17/09	A Wildeman	Continue reviewing files; conference with IAJ Pitz regarding document production.	0.80	\$152.00
6/17/09	I Pitz	Meet with AJ Wildeman to go through document production issues; review documents.	1.60	\$600.00
6/18/09	I Pitz	Travel to Green Bay (half charge); review documents and meet with County officials.	5.80	\$2,175.00
6/22/09	I Pitz	Respond to request for deposition of John Seefeldt.	0.30	\$112.50
6/23/09	A Wildeman	Continue reviewing documents in response to plaintiff's request for document production; conference with Office Services regarding production of documents; conference with IAJ Pitz regarding same.	2.00	\$380.00
6/23/09	R Exum	Meeting with AJ Wildeman and SA Kuhl regarding document production of environmental documents and bates stamping documents.	0.30	\$42.00
6/24/09	S Kuhl	Prepare documents for scanning. Scan production documents for Summation.	8.00	\$480.00

MICHAEL BEST

& FRIEDRICH LLP

IN ACCOUNT WITH

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& FRIEDRICH LLP

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Michaelbest.com

Client: 018236

Page 2

July 15, 2009

Invoice No. 1070044

Matter: 018236-0044 API and NCR v. George A. Whiting, et al.

6/25/09	S Kuhl	Prepare documents for scanning. Scan production documents for Summation. Bate stamp production documents.	4.00	\$240.00
6/25/09	D Crass	Review and exchange email communication regarding settlement discussions with USDOJ.	0.20	\$85.00
6/29/09	I Pitz	Review emails regarding conference call with US Government representatives.	0.20	\$75.00
6/30/09	I Pitz	Review recent case correspondence and pleadings; telephone conference with Government lawyers and Ted Warpinski; telephone conference with John Seefeldt regarding deposition request; prepare supplemental discovery responses.	2.60	\$975.00

Total Hours 47.40

Total Services \$10,900.50

Disbursements:

Photocopying .30

Disbursements Total \$0.30**Total This Matter \$10,900.80**

Balance from previous statement \$39,657.35

Payments received (32,144.60)

Current Balance \$18,413.55**MICHAEL BEST**

& FRIEDRICH LLP

IN ACCOUNT WITH

MICHAEL BEST
& FRIEDRICH LLP

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Michaelbest.com

Client: 018236

Page 3

July 15, 2009
Invoice No. 1070044

Matter: **018236-0044** **API and NCR v. George A. Whiting, et al.**

ATTORNEY BREAKDOWN

Attorney	Title	Hours Worked	Billed Per Hour	Bill Amount
A Wildeman	Associate	16.4	\$190.00	\$3,116.00
D Crass	Partner	0.2	\$425.00	\$85.00
I Pitz	Partner	18.5	\$375.00	\$6,937.50
R Exum	Paralegal	0.3	\$140.00	\$42.00
S Kuhl	Litigation Asst	12	\$60.00	\$720.00
Totals		47.40		\$10,900.50

MICHAEL BEST
& FRIEDRICH LLP

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

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JUL 9 2009

Brown County
Corporation Counsel

June 24, 2009
Invoice 309093
Page 1

Corp. Counsel

For Services Through May 31, 2009

Our Matter # 18852.02658

LAND CONSERVATION VIOLATIONS

5/3/09	Review and response to e-mail from Michael Best on media statement; email to client on same.				
	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
5/6/09	E-mails with DNR regarding their direction on the press release and its content.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/11/09	E-mails with Mr. Hafs on appropriate release person from County and procedure for press release now that DNR has determined to allow the County to do the release.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/26/09	E-mail to Mr. Hafs on DNR participation-mail to DNR and Michael Best enclosing final drafts and confirming them for execution and delivery; e-mail to Mr. Hafs on DNR participation.				
	James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
5/28/09	E-mails to DNR and Michael Best confirming final agreement and requesting executed documents.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
Total Fees for Professional Services.....				\$	279.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309093
Page 2

Totals for This Matter

Fees for Professional Services	279.50	
NET CURRENT BILLING FOR THIS MATTER		279.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309093
Page 3

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF June 24, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.02658 LAND CONSERVATION VIOLATIONS

BILLING HISTORY

Last Bill Date	5/27/09
Last Bill-Thru Date	4/30/09
Last Bill Amount	430.00
Last Payment Date	5/15/09
Last Payment Amount	2,386.50

ACCOUNTS RECEIVABLE

0-30 Days	430.00
Over 30 Days	0.00
Over 60 Days	559.00
Over 90 Days.....	2,752.10
Over 120 Days	3,762.50
TOTAL A/R.....	7,503.60

Total Fees Billed	17,045.00
Total Hours Billed	79.60
Total Time Value Billed	
Total Fees Collected	9,543.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309093
Page 4

INVOICE SUMMARY

Total Services:	\$279.50
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$279.50</u>

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
 PERSONAL & CONFIDENTIAL
 ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
 305 E. WALNUT STREET
 P.O. BOX 23600
 GREEN BAY, WI 54305-3600

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JUL 9 2009
 Brown County
 Corporation Counsel

June 24, 2009
 Invoice 309094
 Page 1

Corp. Counsel

For Services Through May 31, 2009

Our Matter # 18852.04908
 HOUSING DISCRIMINATION COMPLAINT

5/4/09	Review of settlement as forwarded by HUD; e-mail regarding executing the same to HUD and Mr. Strong and Mr. Geiser.				
	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
5/12/09	E-mails to the parties collecting signatures and determining how to complete the settlement process.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/13/09	Series of e-mails and a phone call coordinating the execution and closure of this matter.				
	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
Total Fees for Professional Services.....				\$	172.00

Totals for This Matter

Fees for Professional Services	172.00	
NET CURRENT BILLING FOR THIS MATTER		172.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
 PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
 THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309094
Page 2

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF June 24, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.04908 HOUSING DISCRIMINATION COMPLAINT

BILLING HISTORY

Last Bill Date	5/27/09
Last Bill-Thru Date	4/30/09
Last Bill Amount	1,612.50
Last Payment Date	2/9/09
Last Payment Amount	86.00

ACCOUNTS RECEIVABLE

0-30 Days	1,612.50
Over 30 Days	0.00
Over 60 Days	688.00
Over 90 Days	0.00
Over 120 Days	0.00
TOTAL A/R	2,300.50

Total Fees Billed	6,039.50
Total Hours Billed	29.00
Total Time Value Billed	
Total Fees Collected	3,739.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309094
Page 3

INVOICE SUMMARY

Total Services:	\$172.00
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$172.00</u>

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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Brown County
Corporation Counsel

June 24, 2009
Invoice 309095
Page 1

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

Corp. Counsel

For Services Through May 31, 2009

Our Matter # 18852.95427

BROWN COUNTY SHERIFF TRANSPORT OFFICERS

5/20/09	Review of appeal documents and filing; forwarded to County.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/21/09	Read through the petition for review; reviewed several cases cited for context.				
	James M. Kalny	1.50 hrs.	215.00/hr	\$	322.50
5/22/09	Interoffice discussion regarding research on Washington County Sheriff authority case and the notion of legislative encroachment on Sheriff powers.				
	James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
5/22/09	Review of correspondence from Supreme Court and Mr. Cermele and applicable statutes.				
	James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
5/26/09	Discussion with Mr. Mohr on his take on the petition for review and our next steps.				
	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
5/26/09	Reviewed petition and decision; drafted outline for general arguments; begin pulling the authority needed to draft the response.				
	James M. Kalny	1.20 hrs.	215.00/hr	\$	258.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309095
Page 2

5/27/09	Completed research and dictated response to petition for review.				
	James M. Kalny	4.30 hrs.	215.00/hr	\$	924.50
5/28/09	Cite check brief and create Table of Authorities per Atty Kalny.				
	Beverly G. Butula	0.80 hrs.	100.00/hr	\$	80.00
5/28/09	Review and revise Response to Petition for Review.				
	Bridget M. Amraen	1.50 hrs.	140.00/hr	\$	210.00
5/28/09	Proofed and inserted cites and references on brief; prepped for printing and transmitted.				
	James M. Kalny	1.80 hrs.	215.00/hr	\$	387.00
	Total Fees for Professional Services.....			\$	2,440.00

Reimbursable Costs:

5/31/09	Outside Copy Service	\$	55.07
	Total Reimbursable Costs	\$	55.07

Totals for This Matter

Fees for Professional Services	2,440.00
Reimbursable Costs	55.07

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309095
Page 3

NET CURRENT BILLING FOR THIS MATTER 2,495.07

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309095
Page 4

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF June 24, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.95427 BROWN COUNTY SHERIFF TRANSPORT
OFFICERS

BILLING HISTORY

Last Bill Date	5/27/09
Last Bill-Thru Date	4/30/09
Last Bill Amount	86.00
Last Payment Date	2/9/09
Last Payment Amount	6,823.58

ACCOUNTS RECEIVABLE

0-30 Days	86.00
Over 30 Days	0.00
Over 60 Days	0.00
Over 90 Days.....	0.00
Over 120 Days	973.52
TOTAL A/R.....	1,059.52
Total Fees Billed	23,493.50
Total Hours Billed	113.60
Total Time Value Billed	
Total Fees Collected	22,440.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

June 24, 2009
Invoice 309095
Page 5

INVOICE SUMMARY

Total Services:	\$2,440.00
Total Reimbursable Costs:	\$55.07
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$2,495.07</u>

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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HUMAN RESOURCES



DAVIS | KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

Milwaukee, WI 53202-6613

414-276-0200

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Brown County
Corporation Counsel

July 20, 2009

Invoice 310110

Page 1

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

For Services Through June 30, 2009

Our Matter # 18852.95427

BROWN COUNTY SHERIFF TRANSPORT OFFICERS

6/1/09 Reviewed Kocken response.

James M. Kalny	0.40 hrs.	215.00/hr	\$	86.00
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Total Fees for Professional Services.....	\$	86.00
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Reimbursable Costs:

Westlaw Charges	\$	91.50
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Postage	\$	5.50
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6/17/09 Courier Service 5/29/09	\$	18.05
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Total Reimbursable Costs	\$	115.05
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Totals for This Matter

Fees for Professional Services	86.00
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Reimbursable Costs	115.05
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NET CURRENT BILLING FOR THIS MATTER	201.05
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PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310110
Page 2

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF July 20, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.95427 BROWN COUNTY SHERIFF TRANSPORT
OFFICERS

BILLING HISTORY

Last Bill Date	6/24/09
Last Bill-Thru Date	5/31/09
Last Bill Amount	2,495.07
Last Payment Date	7/6/09
Last Payment Amount	973.52

ACCOUNTS RECEIVABLE

0-30 Days	2,495.07
Over 30 Days	0.00
Over 60 Days	0.00
Over 90 Days	0.00
Over 120 Days	86.00
TOTAL A/R	2,581.07

Total Fees Billed	25,933.50
Total Hours Billed	125.90
Total Time Value Billed	
Total Fees Collected	23,407.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310110
Page 3

INVOICE SUMMARY

Total Services:	\$86.00
Total Reimbursable Costs:	\$115.05
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$201.05</u>

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

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JUL 22 2009

HUMAN RESOURCES



DAVIS | KUELTHAU

attorneys at law

111 East Kilbourn, Suite 1400

Milwaukee, WI 53202-6613

414-276-0200

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Brown County
Corporation Counsel

July 20, 2009

Invoice 310109

Page 1

BROWN COUNTY

PERSONAL & CONFIDENTIAL

ATTN: MS. DEBORAH KLARKOWSKI, ANALYST

305 E. WALNUT STREET

P.O. BOX 23600

GREEN BAY, WI 54305-3600

For Services Through June 30, 2009

Our Matter # 18852.02658

LAND CONSERVATION VIOLATIONS

6/2/09	Review of final stipulation and press release sent by Michael Best; noted that there was no delineation of attorney fee payment; e-mail to Anne and Bill and the Corporation Counsel to alert them to that and make sure we are OK with that; response e-mail to Michael Best.	James M. Kalny	0.90 hrs.	215.00/hr	\$	193.50
6/5/09	Meeting with Mr. Hafs to execute agreement and discuss press release process; e-mail to DNR to get "sign off" before returning agreement.	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
6/9/09	Received final confirmation from DNR; drafted transmittal letters and disseminated to all parties.	James M. Kalny	0.20 hrs.	215.00/hr	\$	43.00
6/16/09	Several e-mails and correspondence on DNR release and press release; review of release and e-mail to DNR on same.	James M. Kalny	0.30 hrs.	215.00/hr	\$	64.50
Total Fees for Professional Services.....						\$ 365.50

Totals for This Matter

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310109
Page 2

Fees for Professional Services	365.50
NET CURRENT BILLING FOR THIS MATTER	365.50

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310109
Page 3

MATTER BILLING HISTORY AND ACCOUNTS RECEIVABLE AS OF July 20, 2009

CLIENT: 18852 BROWN COUNTY
MATTER: 18852.02658 LAND CONSERVATION VIOLATIONS

BILLING HISTORY

Last Bill Date	6/24/09
Last Bill-Thru Date	5/31/09
Last Bill Amount	279.50
Last Payment Date	7/6/09
Last Payment Amount	5,181.60

ACCOUNTS RECEIVABLE

0-30 Days	279.50
Over 30 Days	0.00
Over 60 Days	0.00
Over 90 Days.....	0.00
Over 120 Days	2,322.00
TOTAL A/R.....	2,601.50

Total Fees Billed	17,324.50
Total Hours Billed	80.90
Total Time Value Billed	
Total Fees Collected	14,723.00

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

BROWN COUNTY
PERSONAL & CONFIDENTIAL
ATTN: MS. DEBORAH KLARKOWSKI, ANALYST
305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

July 20, 2009
Invoice 310109
Page 4

INVOICE SUMMARY

Total Services:	\$365.50
TOTAL SERVICES AND DISBURSEMENTS:	<u>\$365.50</u>

REMITTANCE

PAYMENT OF THIS INVOICE IS DUE WITHIN 30 DAYS
PLEASE MAKE CHECKS PAYABLE TO DAVIS & KUELTHAU, S.C.
THANK YOU.

Brown County

Executive

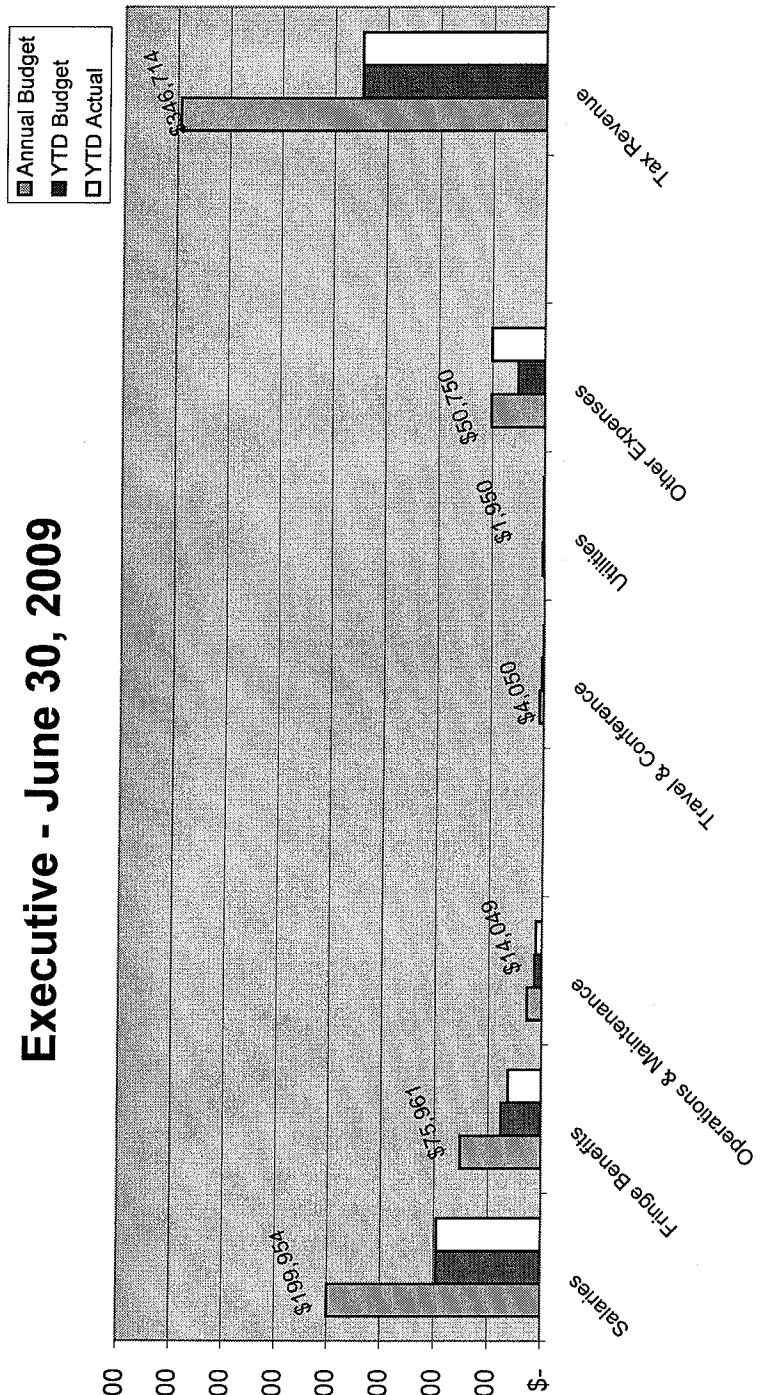
Budget Status Report

6/30/2009

HIGHLIGHTS:

	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 199,954	\$ 97,669	\$ 97,408
Fringe Benefits	\$ 75,961	\$ 37,981	\$ 31,660
Operations & Maintenance	\$ 14,049	\$ 7,024	\$ 5,805
Travel & Conference	\$ 4,050	\$ 2,025	\$ 635
Utilities	\$ 1,950	\$ 975	\$ 891
Other Expenses	\$ 50,750	\$ 25,375	\$ 50,233
Tax Revenue	\$ 346,714	\$ 173,358	\$ 173,358

Executive - June 30, 2009



DEPT: 10-2901
CONTROL: POST/01
REPORT: IS0000P
FORMAT: AB

UNAUDITED

BROWN COUNTY
EXECUTIVE
DEPARTMENTAL BUDGET REPORT
MONTH ENDED JUNE 30, 2009

PAGE: 0001
DATE: 07/20/2009
TIME: 11:24:24

CURRENT MONTH				YEAR TO DATE			
ACTUAL	BUDGET	VARIANCE		ACTUAL	BUDGET	VARIANCE	TOTAL REVISED BUDGET
EXPENDITURES							
13,966	15,380	1,414	REGULAR EARNINGS	92,188	97,669	5,481	199,954
1,454	0	(1,454)	PAID LEAVE EARNINGS	5,220	0	(5,220)	0
15,420	15,380	(40)	TOTAL SALARIES	97,408	97,669	261	199,954
1,148	6,331	5,183	FICA	7,260	37,981	30,721	75,961
(180)	0	180	ACCIDENT & HEALTH INSURANCE	16,367	0	(16,367)	0
1	0	(1)	LIFE INSURANCE	9	0	(9)	0
230	0	(230)	DENTAL INSURANCE	1,310	0	(1,310)	0
146	0	(146)	DISABILITY INSURANCE	1,857	0	(1,857)	0
518	0	(518)	RETIREMENT CREDIT	3,287	0	(3,287)	0
395	0	(395)	RETIREMENT	2,507	0	(2,507)	0
10	0	(10)	WORKERS COMPENSATION INSURANCE	63	0	(63)	0
2,268	6,331	4,063	TOTAL FRINGE BENEFITS	31,660	37,981	6,321	75,961
0	83	83	OFFICE SUPPLIES	295	500	205	1,000
12	42	30	COPY EXPENSE	66	250	184	500
0	42	42	PRINTING	26	250	224	500
0	72	72	DUES & MEMBERSHIPS	865	432	(433)	865
36	25	(11)	POSTAGE	70	150	80	300
0	50	50	BOOKS, PERIODICALS, SUBSCRIPTI	0	300	300	600
610	776	166	INFORMATION SERVICES CHRGBCKS	4,172	4,656	484	9,312
52	52	0	INSURANCE CHARGEBACKS	311	311	0	622
0	29	29	OTHER MISCELLANEOUS	0	175	175	350
710	1,171	461	TOTAL OPERATION & MAINT.	5,805	7,024	1,219	14,049
149	337	188	TRAVEL, CONFERENCE & TRAINING	635	2,025	1,390	4,050
149	337	188	TOTAL TRAVEL & CONFERENCE	635	2,025	1,390	4,050
157	162	5	TELEPHONE	891	975	84	1,950
157	162	5	TOTAL UTILITIES	891	975	84	1,950
160	62	(98)	LOBBY & MEETING EXPENSE	233	375	142	750
0	4,167	4,167	ADVANCE	50,000	25,000	(25,000)	50,000
160	4,229	4,069	TOTAL OTHER	50,233	25,375	(24,858)	50,750
18,864	27,610	8,746	GRAND TOTAL EXPENDITURES	186,632	171,049	(15,583)	346,714
							160,082

DEPT: 10-2901
CONTROL: POST/01
REPORT: IS0000P
FORMAT: AB

UNAUDITED

....CURRENT MONTH....

BROWN COUNTY
EXECUTIVE
DEPARTMENTAL BUDGET REPORT
MONTH ENDED JUNE 30, 2009

PAGE: 0002
DATE: 07/20/2009
TIME: 11:24:24

.....CURRENT MONTH.....	YEAR TO DATE.....					
ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	TOTAL REVISED BUDGET	REMAINING BUDGET
-----	-----	-----	-----	-----	-----	-----	-----
REVENUES							

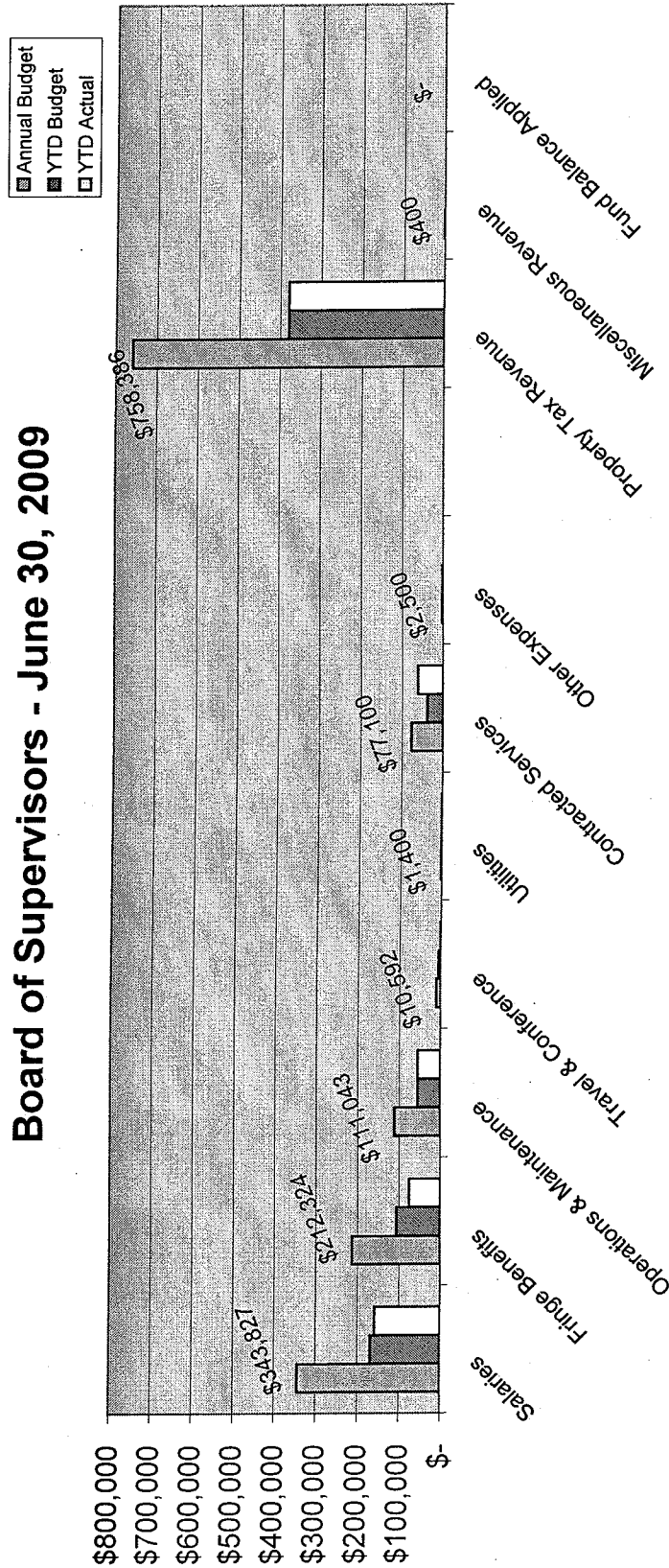
28,893	28,894	1	173,358	173,358	0	346,714	173,356
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28,893	28,894	1	173,358	173,358	0	346,714	173,356
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28,893	28,894	1	173,358	173,358	0	346,714	173,356
=====	=====	=====	=====	=====	=====	=====	=====

Brown County
Board of Supervisors
Budget Status Report
6/30/2009

	Annual Budget	YTD Budget	YTD Actual
Salaries	\$ 343,827	\$ 167,952	\$ 157,207
Fringe Benefits	\$ 212,324	\$ 106,162	\$ 75,172
Operations & Maintenance	\$ 111,043	\$ 55,521	\$ 55,406
Travel & Conference	\$ 10,592	\$ 5,296	\$ 767
Utilities	\$ 1,400	\$ 700	\$ 526
Contracted Services	\$ 77,100	\$ 38,550	\$ 61,400
Other Expenses	\$ 2,500	\$ 1,250	\$ 189
Property Tax Revenue	\$ 758,386	\$ 379,192	\$ 379,194
Miscellaneous Revenue	\$ 400	\$ 200	\$ 204
Fund Balance Applied	\$ -	\$ -	\$ -

Highlights:
Dues & Memberships are over budget due to payment of NACO and WCA dues in January while the budget is allocated through the entire year. Special Accounting & Auditing Expense is over budget due to payment of preliminary 2008 audit bills in January while the budget is spread throughout the year.

Board of Supervisors - June 30, 2009



DEPT: 10-0601
CONTROL: POST/01
REPORT: IS0000P
FORMAT: AB

UNAUDITED

.....C U R R E N T M O N T H.....

BROWN COUNTY
BOARD OF SUPERVISORS
DEPARTMENTAL BUDGET REPORT
MONTH ENDED JUNE 30, 2009

PAGE: 0001
DATE: 07/20/2009
TIME: 11:24:24

.....Y E A R T O D A T E.....				TOTAL REVISED BUDGET	REMAINING BUDGET
ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
EXPENDITURES					
24,901	26,410	1,509	150,545	167,702	17,157
978	0	(978)	6,662	0	(6,662)
0	42	42	0	250	250
25,879	26,452	573	157,207	167,952	10,745
1,658	17,694	16,036	10,237	106,162	95,925
(590)	0	590	52,895	0	(52,895)
25	0	(25)	92	0	(92)
958	0	(958)	5,600	0	(5,600)
175	0	(175)	1,040	0	(1,040)
417	0	(417)	2,755	0	(2,755)
399	0	(399)	2,444	0	(2,444)
18	0	(18)	109	0	(109)
3,060	17,694	14,634	75,172	106,162	30,990
443	133	(310)	796	800	4
112	133	21	372	800	428
428	1,375	947	4,286	8,250	3,964
0	2,000	2,000	23,245	12,000	(11,245)
0	17	17	69	100	31
0	0	0	132	0	(132)
624	792	168	2,168	4,750	2,582
0	17	17	0	102	102
932	1,213	281	6,397	7,278	881
74	73	(1)	441	441	0
3,500	3,500	0	17,500	21,000	3,500
6,113	9,253	3,140	55,406	55,521	115
179	883	704	767	5,296	4,529
179	883	704	767	5,296	4,529
105	117	12	526	700	174
105	117	12	526	700	174
0	83	83	0	500	500
0	6,342	6,342	61,400	38,050	(23,350)
0	6,425	6,425	61,400	38,550	(22,850)
192,782	343,327	192,782	500	1,000	1,000
(6,500)	500	(6,500)	(23,350)	76,100	14,700
186,620	343,827	186,620	(22,850)	77,100	15,700
202,087	212,324	202,087			
(52,895)	0	(52,895)			
(5,600)	0	(5,600)			
(1,040)	0	(1,040)			
(2,755)	0	(2,755)			
(2,444)	0	(2,444)			
(109)	0	(109)			
137,152	212,324	137,152			
804	1,600	804			
1,228	16,500	1,228			
12,214	24,000	11,786			
755	200	555			
131	0	131			
(132)	9,500	(132)			
7,332	205	7,127			
205	14,556	14,351			
8,159	441	7,718			
24,500	42,000	17,500			
55,637	111,043	55,406			
9,825	10,592	767			
9,825	10,592	767			
874	1,400	526			
874	1,400	526			
1,000	1,000	0			
14,700	76,100	61,400			
15,700	77,100	61,400			

DEPT: 10-0601
 CONTROL: POST/01
 REPORT: IS0000P
 FORMAT: AB

UNAUDITED

.....C U R R E N T M O N T H.....

BROWN COUNTY
 BOARD OF SUPERVISORS
 DEPARTMENTAL BUDGET REPORT
 MONTH ENDED JUNE 30, 2009

PAGE: 0002
 DATE: 07/20/2009
 TIME: 11:24:24

.....Y E A R T O D A T E.....				TOTAL		REMAINING
ACTUAL	BUDGET	VARIANCE	BUDGET	REVISED	BUDGET	
13	125	112				
0	83	83				
13	208	195				
35,349	61,032	25,683				
=====						
VETERAN'S RECOGNITION						
	189	561	750	1,500		1,311
	0	500	500	1,000		1,000
TOTAL OTHER						
	189	1,061	1,250	2,500		2,311
=====						
GRAND TOTAL EXPENDITURES						
	350,667	24,764	375,431	758,786		408,119
=====						
REVENUES						
PROPERTY TAXES						
	379,194	(2)	379,192	758,386		379,192
TOTAL TAXES						
	379,194	(2)	379,192	758,386		379,192
=====						
OTHER MISCELLANEOUS						
	204	(4)	200	400		196
TOTAL MISCELLANEOUS REVENUE						
	204	(4)	200	400		196
=====						
GRAND TOTAL REVENUES						
	379,398	(6)	379,392	758,786		379,388
=====						

August 19, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION RE: ESTABLISHING A MAXIMUM RATE
ASSESSED AGAINST MUNICIPALITIES FOR CONTRIBUTIONS
TO THE WISCONSIN RETIREMENT SYSTEM**

WHEREAS, the Wisconsin Retirement System (WRS) is a defined benefit pension which was common in the private sector when the WRS was established; and

WHEREAS, private sector workers either have no retirement benefits or they have a 401(k) or some other type of IRA which is mostly employee funded; and

WHEREAS, the State of Wisconsin requires that the payment rate into the WRS be increased to subsidize the investment losses of the WRS; and

WHEREAS, the average 401(k) is now down dramatically and the average private sector worker will have to increase their retirement savings and/or delay their retirement; and

WHEREAS, these same private sector workers are now required by the State of Wisconsin to pay more in property taxes to subsidize the investment losses of the WRS; and

WHEREAS, by requiring that fund investment losses be made up within five years, there will be an increase of approximately \$540,000 in county property taxes to add to an annual WRS payment which is already over \$8 million.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors urges the Wisconsin State Legislature to set a reasonable maximum rate which will reduce the property taxpayers' exposure to WRS investment losses.

BE IT FURTHER RESOLVED, that the County Clerk be directed to transmit the resolution to State Legislators representing Brown County.

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

August 19, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING
CHANGE IN TABLE OF ORGANIZATION
TREASURER'S DEPARTMENT

WHEREAS, the current table of organization for the Treasurer's Department includes three (3.0 FTE) Account Clerk II positions; and

WHEREAS, one of the Account Clerk II positions is currently vacant and the Treasurer's Department has requested to change the vacant position to a Financial Specialist; and

WHEREAS, after a thorough review of the Treasurer's Department was completed by the Human Resources Department in conjunction with the Treasurer's Department, the following changes to the table of organization are recommended; and

WHEREAS, the Human Resources Department and Treasurer's Department recommend the deletion of (1.0) FTE Account Clerk II and the addition of 1.0 FTE Financial Specialist; and

WHEREAS, it is further recommended that the position be maintained in Category FF of the wage scale of the Courthouse bargaining unit; and

NOW, THEREFORE BE IT RESOLVED, by the Brown County Board of Supervisors, that it hereby approves the deletion of one (1.0) FTE Account Clerk II and the addition of one 1.0 FTE Financial Specialist in Category FF of the Courthouse bargaining unit.

2009 (08/01/09 – 12/31/09) Fiscal Impact Salary and Fringe Benefits

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Account Clerk II (Category Q)	(1.0)	Deletion	(\$14,636.67)	(\$2,788.29)	(\$17,424.95)
Financial Specialist (Category FF)	1.0	Addition	\$18,683.33	\$3,559.18	\$22,242.51
Total Fiscal Impact			\$4,046.67	\$770.89	\$4,817.56

Respectfully submitted,

ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOVNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

DEBBIE KLARKOWSKI, PHR

PHONE (920) 448-4065 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

DATE: July 9, 2009

TO: Debbie Klarkowski
Human Resources Manager

FROM: Paula Kazik
Human Resources Analyst

SUBJECT: Treasurer Vacancy

The Human Resources Department evaluated the Account Clerk II Vacancy in the Treasurer's Department. While reviewing the vacancy, it was found that the Department's needs had changed; following is a recommendation to serve the Department more efficiently, meeting the current and future needs of the Treasurer's office.

The evaluation conducted revealed the Department requires a higher level of education, knowledge skills and abilities than an Account Clerk II. The position will be responsible for administering all financial aspects of the Treasurer including cash management, system administration on bank accounts, accounts payable, accounts receivable, asset management and purchasing. The position will monitor the financial operations including but not limited to verifying daily deposits, balancing daily drawer totals, tracking expenses, and ongoing auditing of the real tax system accounts. This position will also work closely with the Information Services Department in implementing programs for computerizing procedures. This position will provide back-up to the Deputy Treasurer which will assure that the Department has appropriate coverage at all times.

In discussion with the Treasurer and Deputy Treasurer, the position requires a more in-depth knowledge of accounting principles and practices, the ability to analyze and compute complex data and reports, and the ability to create and execute complex excel spreadsheets. The position requires an Associate Degree in Accounting plus three to four years of responsible accounting experience encompassing many phases of accounting procedures. Therefore, we are recommending the deletion of the Account Clerk II from the Treasurer's Department Table of Organization and the creation of a Financial Specialist.

Current Table of Organization

Treasurer	1 FTE
Deputy Treasurer	1 FTE
Account Clerk II	3 FTE
Tax Collection Help	<u>1.24 FTE</u>
	6.24

Recommended Table of Organization

Treasurer	1 FTE
Deputy Treasurer	1 FTE
Financial Specialist	1 FTE
Account Clerk II	2 FTE
Tax Collection Help	<u>1.24 FTE</u>
	6.24

Please find the fiscal impact associated with the above recommendation.

Projected 2009 Impact on Budget

	Financial Specialist	Account Clerk II	Diff
2009 Salary (8/1/09 - 12/31/09)	\$ 18,683.33	\$ (14,636.67)	\$ 4,046.67
2009 Fringe Benefits (8/1/09 - 12/31/09)	\$ 3,559.18	\$ (2,788.29)	\$ 770.89
Total Fiscal Impact:	<u>\$ 22,242.51</u>	<u>\$ (17,424.95)</u>	<u>\$ 4,817.56</u>

**BROWN COUNTY
POSITION DESCRIPTION**

POSITION TITLE: FINANCIAL SPECIALIST (TREASURER)

REPORTS TO: DEPUTY TREASURER

DEPARTMENT: TREASURER

REPRESENTATION UNIT: COURTHOUSE

JOB SUMMARY:

Performs responsible accounting duties of a highly specialized nature which involves maintaining records and processing documents related to financial transactions; may supervise, train and instruct office staff. Duties performed require individual judgment, initiative and highly specialized knowledge in carrying out established procedures or applying laws and regulations; performs related work as required.

ESSENTIAL DUTIES:

Administers all financial aspects of the Treasurer including cash management, system administration on bank account, accounts payable, accounts receivable, asset management and purchasing.

Assists in preparation and monitors the Treasurer budget.

Monitors financial operations. Including but not limited to, verifying daily deposits, balancing daily drawer totals, tracking expenses, and ongoing auditing of the real tax system accounts.

Gathers, assembles, tabulates, proofs, extends, balances, analyzes, summarizes and posts fiscal and related data; makes involved arithmetic calculations.

Reviews documents for proper revenue and expenditure classification; implements State Statute policies and procedures.

Explains accounting and financial procedures to other employees and the public.

Independently compiles and analyzes data and makes various reports in conformance with established regulations and accounting practices.

Works with Information Services Department in implementing programs for computerizing procedures.

Instructs and/or trains office staff in the performance of their duties as appropriate.

Performs a variety of follow-up activities; does posting and takes trial balance journals, subsidiary and control records and reports.

Follows complex oral and written instructions in the performance of the duties of the position

Fills in for Deputy Treasurer as required.

NON-ESSENTIAL DUTIES:

Performs related functions as assigned.

MATERIALS AND EQUIPMENT USED:

General office equipment

Computer

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School Diploma, Associate degree in Accounting plus three to four years of responsible accounting experience encompassing many phases of accounting procedures; or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.

Licenses and Certifications:

Valid Wisconsin Driver's License

Knowledge, Skills and Abilities:

Knowledge of bookkeeping and acceptable accounting methods and procedures pertaining to the department in which employed.

Knowledge of budget analysis.

Knowledge of and proficiency with personal computer includes word processing packages, spreadsheets, and database packages.

Knowledge of audit procedures.

Knowledge of State Statutes as they relate to the Treasurer's office, or must have the ability to learn such information.

Knowledge of basic data processing techniques and procedures.

Knowledge of English, grammar and spelling.

Ability to follow and understand complex oral and written instructions.

Ability to devise and implement record keeping systems and procedures.

Ability to plan and direct the work of office staff in the department in which employed.

Ability to make complex arithmetic calculations.

Ability to accept responsibility and to exercise independent judgment.

Ability to work independently; requires occasional travel.

Ability to communicate effectively both orally and in writing.

Ability to establish and maintain effective working relationships with staff and the public.

PHYSICAL DEMAND:

Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds.

Intermittent standing, walking and sitting; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, squatting, climbing, reaching, and grappling.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

Withstanding temperature changes in the work environment.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

New; 6/16/09

I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (Please Print)

Date

Employee Signature

2009 Fiscal Impact Calculation & 2010 Projected Fiscal Impact
(Delete 1.0 FTE Account Clerk II; Add 1.0 FTE Financial Specialist)

2009 Annualized Fiscal Impact:

Salary Fiscal Impact: \$ 9,641.00

FICA	\$	738.00
WRS	\$	1,022.00
W/C	\$	77.00

Fringe Benefit Fiscal Impact: \$ 1,837.00

Total Fiscal Impact: \$ 11,478.00

Projected 2010 Impact on Budget

	Financial Specialist	Account Clerk II	Diff
2010 Estimated Salary	\$ 45,855.00	\$ (35,922.00)	\$ 9,933.00
2010 Estimated Fringe Benefits	\$ 21,483.07	\$ (16,829.46)	\$ 4,653.61
Total Fiscal Impact:	\$ 67,338.07	\$ (52,751.46)	\$ 14,586.61

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING
CHANGE TO TABLE OF ORGANIZATION
NEW ZOO
Delete (1.0) FTE Lead Concessionaire Supervisor and
create 1.0 FTE Guest Services Coordinator

WHEREAS, the current table of organization for the NEW Zoo has a 1.0 FTE Lead Concessionaire Supervisor position to oversee guest services staff based on seasonality requirements; and

WHEREAS, the NEW Zoo will open the Mayan Taste of the Tropics Restaurant in the Fall, 2009, which will increase Zoo visitorship year round and will require year round coordination of staff and activities; and

WHEREAS, the Brown County Human Resources Department and the NEW Zoo have done an analysis of the current duties performed by this position as well as the needs and changes in the department; and

WHEREAS, the Human Resources Department and NEW Zoo recommend the deletion of (1.0) FTE Lead Concessionaire Supervisor and the creation of 1.0 FTE Guest Services Coordinator; and

WHEREAS, it is further recommended that the position be maintained in pay grade 12 of the Administrative Compensation plan; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that it hereby approves the deletion of (1.0) FTE Lead Concessionaire Supervisor and the creation of 1.0 FTE Guest Services Coordinator in pay grade 12 of the Administrative Compensation plan.

Fiscal Impact Salary and Fringe Benefits (8/1/09 – 12/31/09)

NEW Zoo

Delete (1.0) FTE Lead Concessionaire Supervisor – Extra Help

Create 1.0 FTE Guest Services Coordinator – Pay Grade 12

<u>Department</u>	<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
NEW Zoo	Lead Concessionaire Supervisor	(1.00)	DELETION	\$(9,966.67)	\$(1,970.41)	\$(11,937.08)
	Guest Services Coordinator	1.00	ADDITION	\$14,692.92	\$ 4,898.62	\$ 19,591.54

Total Fiscal Impact

\$ 4,726.25 \$ 2,928.21 \$ 7,654.46

Respectively submitted,

EDUCATION & RECREATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEESE	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

DEBBIE KLARKOWSKI, PHR

PHONE (920) 448-4065 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

DATE: July 17, 2009

TO: Debbie Klarkowski
Human Resources Manager

FROM: Paula Kazik
Human Resources Analyst

SUBJECT: Table of Organization Change – Deletion of Lead Concessionaire Supervisor;
addition of Guest Services Coordinator

The Human Resources Department received a request for a change to the New Zoo's Table of Organization; the request is to delete one (1) Lead Concessionaire Supervisor and create one (1) Guest Services Coordinator.

Currently the Guest Services staff is entirely LTE (Limited Term Employees) personnel based on the seasonality of the business. Beginning in fall of 2009 the New Zoo is adding the Mayan Taste of the Tropics Restaurant; an outdoor admissions area will also be added. The addition of the Mayan Restaurant will impact/increase the visitor ship in all months including what is now referred to as the "off season". It is essential to have an administrative position assist with the coordination of more "year round" operations. The attendance continues to grow both daily and during planned special events. In an effort to ensure seamless, direct front-line coordination and supervision of concessionaire staff year round, the Guest Services Coordinator is essential.

In discussion with the New Zoo, the position requires a more in-depth knowledge of food service and retail sales along with knowledge of AZA (Association of Zoos and Aquariums) Accreditation standards. The position requires an Associate Degree in a related field, plus experience in food service and retail sales. Therefore, we are recommending the deletion of the Lead Concessionaire Supervisor from the New Zoo's Department Table of Organization and the creation of a Guest Services Coordinator.

Current Table of Organization

Zoo Director	1.0 FTE
Operations Mgr	1.0 FTE
Curator of Animals	1.0 FTE
Ed & Volunteer Prog Coord	1.0 FTE
Zoo Keeper	2.0 FTE
Administrative Secretary	1.0 FTE
Lead Concessionaire Supv	1.0 FTE
Concessionaire Supervisor	3.07 FTE
Public Safety Officer	.5 FTE
Assistant Zoo Keeper	2.85 FTE

Recommended Table of Organization

Zoo Director	1.0 FTE
Operations Mgr	1.0 FTE
Curator of Animals	1.0 FTE
Ed & Volunteer Prog Coord	1.0 FTE
Zoo Keeper	2.0 FTE
Administrative Secretary	1.0 FTE
Guest Services Coordinator	1.0 FTE
Concessionaire Supervisor	3.07 FTE
Public Safety Officer	.5 FTE
Assistant Zoo Keeper	2.85 FTE

Husbandry Assistant – LTE	2.0 FTE	Husbandry Assistant – LTE	2.0 FTE
Concessionaire I	<u>5.0 FTE</u>	Concessionaire I	<u>5.0</u>
	21.42		21.42

Please find the fiscal impact associated with the above recommendation.

Fiscal Impact for the period 8/1/09 to 12/31/09:

	Guest Services Coord	Lead Concessionaire Supv	Diff
2009 Salary (8/1/09 - 12/31/09)	\$ 14,692.92	\$ (9,966.67)	\$ 4,726.25
2009 Fringe Benefits (8/1/09 - 12/31/09)	\$ 4,898.62	\$ (1,970.41)	\$ 2,928.21
Total Fiscal Impact:	<u>\$ 19,591.54</u>	<u>\$ (11,937.08)</u>	<u>\$ 7,654.46</u>

2009 Fiscal Impact Calculation & 2010 Projected Fiscal Impact
(Delete 1.0 FTE Lead Concessionaire Supv; Add 1.0 FTE Guest Services Coord)

2009 Annualized Fiscal Impact:

	Guest Services Coord	Lead Concessionaire Supv	Diff
2009 Salary Fiscal Impact:	\$ 35,263.00	\$ (23,920.00)	\$ 11,343.00
2009 Fringe Benefits	\$ 11,756.68	\$ (4,728.98)	\$ 7,027.70
Total 2009 Fiscal Impact:	\$ 47,019.68	\$ (28,648.98)	\$ 18,370.70

Projected 2010 Fiscal Impact:

	Guest Services Coord	Lead Concessionaire Supv	Diff
2010 Estimated Salary	\$ 35,968.00	\$ (23,920.00)	\$ 12,048.00
2010 Estimated Fringe Benefits	\$ 11,754.34	\$ (4,850.98)	\$ 6,903.37
Total 2010 Estimated Fiscal Impact:	\$ 47,722.34	\$ (28,770.98)	\$ 18,951.37

August 19, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION
UW-EXTENSION DEPARTMENT
ADDITION OF LIMITED TERM EMPLOYEE
(Healthy Lifestyles Youth Coordinator)

WHEREAS, the UW-Extension has received funds from Boys and Girls Club of Green Bay for the time period of June 1, 2009, through December 1, 2009; and

WHEREAS, the funds will allow the addition of a Limited Term Employee (LTE) Healthy Lifestyles Youth Coordinator to their Table of Organization. The Healthy Lifestyles Youth Coordinator will provide education to low-income youth through the Boys and Girls Club for summer programs and after-school settings. This position is part of an initiative to teach healthy eating habits to promote healthy weight in youth. This position is 100% grant funded with no benefits; and

WHEREAS, the Human Resources Department in conjunction with UW-Extension is recommending the addition of a LTE Healthy Lifestyles Youth Educator to the UW-Extension Table of Organization for the time period of June 1, 2009, through December 1, 2009; and

WHEREAS, the Planning, Development & Transportation Committee and Executive Committee concur with the above proposed change to the UW-Extension Table of Organization; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the addition of a LTE Healthy Lifestyles Youth Coordinator to the UW-Extension Table of Organization for the time period of June 1, 2009, through December 1, 2009; and

BE IT FURTHER RESOLVED, that the position is 100% grant funded with no benefits resulting in no fiscal impact to the budget.

Fiscal Impact: NONE

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

August 19, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING CHANGE IN TABLE OF ORGANIZATION
UW-EXTENSION DEPARTMENT
ADDITION OF LIMITED TERM EMPLOYEE
(Fruit and Vegetable Access Coordinator)

WHEREAS, the UW-Extension has received a grant from the Brown County Fruit & Vegetable Access for the time period of September 1, 2009, through June 30, 2010; and

WHEREAS, the grant funds will allow the addition of a Limited Term Employee (LTE) Fruit and Vegetable Access Coordinator to their Table of Organization. The Fruit and Vegetable Access Coordinator will be responsible for conducting an environmental audit to determine the number and location of outlets for fruit and vegetables in Brown County. This position is 100% grant funded with no benefits; and

WHEREAS, the Human Resources Department in conjunction with UW-Extension is recommending the addition of a LTE Fruit and Vegetable Access Coordinator to the UW-Extension Table of Organization for the time period of September 1, 2009, through June 30, 2010; and

WHEREAS, the Planning, Development & Transportation Committee and Executive Committee concur with the above proposed change to the UW Extension Table of Organization.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the addition of a LTE Fruit and Vegetable Access Coordinator to the UW Extension Table of Organization for the time period of September 1, 2009, through June 30, 2010.

BE IT FURTHER RESOLVED, that the position is 100% grant funded with no benefits resulting in no fiscal impact to the budget.

Fiscal Impact: NONE

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
WARPINSKI	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
JOHNSON	12			
DANTINNE, JR	13			

SUPERVISOR	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
KNIER	17			
WILLIAMS	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
HOEFT	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

August 19, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS OF
THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING
AUTHORITY TO EXECUTE A 2009 LABOR AGREEMENT WITH THE
BROWN COUNTY PROFESSIONAL LIBRARY EMPLOYEES

BE IT RESOLVED by the Brown County Board of Supervisors, that the County Executive and County Clerk be and are hereby authorized to execute a one (1) year labor agreement on behalf of Brown County with the Brown County Professional Library Employees for the year 2009 effective January 1, 2009, which agreement shall provide the following major changes from the 2007-2008 labor agreement.

1. ARTICLE 4. WAGES

C. WISCONSIN RETIREMENT SYSTEM

The WRS contribution will be increased commensurate with the wage increases.

2. ARTICLE 17. WORKERS COMPENSATION

Delete language as follows beginning on line 328:

~~All employees covered by this Agreement are entitled to Worker's Compensation coverage. An employee who is absent due to injury or illness caused during the course of h/er duties shall suffer no loss of compensation during such period of injury or illness. If the injury or illness is of the duration in which Worker's Compensation is paid to the employee, the employee shall endorse and turn over said check to the County Treasurer and receive h/er regular pay in turn.~~

3. ARTICLE 19. CASUAL DAY/DISABILITY PLAN

Modify article as follows beginning on line 436:

Casual days and banked sick leave may be used by an employee who is injured on the job to supplement h/er short term disability benefits in an amount which will equal regular pay. Such banked sick leave may be used only after while casual days are exhausted still available.

Modify article as follows beginning on line 503:

Employees may use banked sick days to supplement the above coverage and such days may be used only after while casual days are exhausted still available.

4. ARTICLE 25. GRIEVANCE PROCEDURE

Modify article as follows beginning on line 834:

Step 1. The aggrieved employee and/or the union steward or officer shall present the grievance, in writing, within ~~ten (10)~~ fourteen (14) days of knowledge of occurrence to the immediate supervisor.

5. ARTICLE 26. DISCIPLINE

Modify article beginning on Line 891:

Any employee who has been discharged may use the grievance procedure by giving written notice to h/er steward and h/er supervisor within ~~ten (10) working~~ twelve (12) calendar days after dismissal.

6. ARTICLE 29. DURATION

One year agreement (2009).

7. APPENDIX A

Revise to reflect:

Effective December 21, 2008	1.5% wage increase
Effective June 21, 2009	1.5% wage increase

8. MEMORANDUMS OF UNDERSTANDING:

- Central Library Premium – Revise as follows: Increase to \$10.00 per month.
- Direct Deposit – Incorporate into Article 4 Wages
- Long term Care – Incorporate into Article 21 Insurance
- Casual Day/Disability Plan Enrollment Periods – RESIGN
- Parking – RESIGN
- Medically Necessary Disputes – DELETE

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

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SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
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SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
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LIBRARY PROFESSIONALS TOTAL PACKAGE COSTING

21.00 FTE'S

2008

2009

WAGES
WAGE ADJ. EFF. 7/1
LONGEVITY
TOTAL WAGES:

920,557.59
5,041.40
925,598.99

1.50%
1.50%
934,365.95
7,007.74
5,041.40
946,415.10

\$ INCREASE	20,816.11
% INCREASE	2.25%

TOTAL WAGES:

2.25%

(annual)

HEALTH

300,472.08

0.00%

300,472.08

DENTAL

19,185.26

19,615.92

0.00%

19,615.92

LIFE

1,797.12

2,004.72

2,004.72

FICA

7.65%

70,808.32

7.65%

72,400.76

WRS

10.40%

96,262.29

10.40%

98,427.17

TOTAL PACKAGE:

1,414,762.33

1,439,335.74

\$ INCREASE	24,573.42
% INCREASE	1.74%

TOTAL COST:

1.74%

August 19, 2009

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING
AUTHORITY TO EXECUTE A 2009 LABOR AGREEMENT WITH THE
BROWN COUNTY SHELTER CARE EMPLOYEES

BE IT RESOLVED by the Brown County Board of Supervisors, that the County Executive and County Clerk be and are hereby authorized to execute a one (1) year labor agreement on behalf of Brown County with the Brown County Shelter Care Employees, for the year 2009 effective January 1, 2009, which agreement shall provide the following major changes from the 2007-2008 labor agreement.

1. ARTICLE 4. WAGES

Revise to reflect:

Effective December 28, 2008	1.5% wage increase
Effective June 28, 2009	1.5% wage increase

C. Wisconsin Retirement System

The WRS contribution will be increased commensurate with the wage increases.

E. Compensatory Time Policy

Modify the article as follows beginning at line 128:

Compensatory time shall not be accumulative from ~~anniversary~~ calendar year to ~~anniversary~~ calendar year.

2. ARTICLE 12. TIME OFF FOR BEREAVEMENT

Modify the article as follows beginning at line 259:

Immediate family is defined as: Husband, wife, children, grandchildren, parents, brother, sister, mother-in-law, father-in-law, and stepparents, step children and guardians to immediate family.

Add the following beginning at line 274:

In the event that the funeral does not fall immediately following the death, the leave of absence may be taken at a later date as long as the funeral/memorial service is included within the three day leave.

3. ARTICLE 19. CASUAL DAYS / SHORT TERM DISABILITY LEAVE / BANKED SICK LEAVE / LONG TERM DISABILITY

Amend the article as follows beginning on line 445:

Casual days and banked sick leave may be used by an employee who is injured on the job to supplement his/her short term disability benefits in an amount which will equal regular pay. Such banked sick leave may be used ~~only after~~ while casual days are ~~exhausted~~ still available.

Amend the article as follows beginning on line 514:

Employees may use banked sick days to supplement the above coverage and such days may be used ~~only after~~ while casual days are ~~exhausted~~ still available.

4. ARTICLE 31. DURATION

One year contract (2009).

5. EXISTING MEMORANDUMS

- On-Call Employees – RESIGN
- Tuition Assistance Program – RESIGN
- Breaks – RESIGN
- Casual Day/Disability Plan Enrollment Periods – RESIGN
- Qualification for Sick Leave Benefits – DELETE
- Mandatory Overtime Policy – DELETE

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

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LUND	25			
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Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

BROWN COUNTY SHELTER CARE EMPLOYEES - LOCAL 1901 F

TOTAL PACKAGE COSTING

8.40 FTE'S

2008

2009

WAGES

111,865.86

1.50%

113,543.85

LONGEVITY

840.32

1.50%

851.58

TOTAL WAGES:

112,706.18

115,235.75

\$ INCREASE	2,529.57
% INCREASE	2.24%

TOTAL WAGES:	2.24%
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HEALTH /PPO

(annual)
104,322.24

104,322.24

104,322.24

DENTAL

6,758.88

6,758.88

6,758.88

LIFE

298.68

298.68

298.68

FICA

7.65%

8,622.02

7.65%

8,815.53

WRS

10.40%

11,721.44

10.40%

11,984.52

TOTAL PACKAGE:

244,429.45

247,415.60

\$ INCREASE	2,986.15
% INCREASE	1.22%

TOTAL COST:

1.22%
